

1. All poster presenters MUST register for the conference and pay the required fees BEFORE the conference. Follow the instructions and payment procedures at the NSM Conference website: https://www.nsmconference.org.my/

2. All posters shall be mounted on exhibition boards in a designated area in Berjaya Time Square Hotel. Please check the conference website for the exact poster exhibition area.

3. Abstracts received for poster presentation will be grouped into various categories, depending on their area of focus. You will be informed of the day assigned for your poster display later through an announcement on the conference website. NO INDIVIDUAL EMAIL NOTIFICATION SHALL BE SENT TO YOU. You are required to display your poster in the area assigned for the category of your poster. **Note that your poster will only be displayed for 1 day as per the day assigned to you.**

4. Please make sure you set up your poster before 8.00 am and have it **removed by 5.00pm on the same day** assigned for the display of your poster. Presenters are expected to be in attendance next to their posters at the times indicated in the programme book to discuss their posters and for interaction with the other participants.

5. Posters prepared for presentation must be of a standard size of AO, portrait. Each poster must include the following information: Title of paper, name of author (s), affiliation, introduction, methodology, results and discussion and conclusions. Place a photograph of the presenting author, measuring about 7 x 10 cm at the top right hand corner.

6. The organizers shall provide some velcro tapes for your poster. Do not use any other tapes for mounting. Check with the secretariat staff on duty if in doubt. It is always better to avoid preparing posters that are too heavy for mounting to avoid the posters falling down.

7. The best posters prepared by undergraduates and postgraduates shall be awarded cash prizes. This competition is strictly for these two categories of participants. If you are eligible, please identify your poster to the official in-charge when putting up your poster. A panel of judges shall be elected to select the winning posters.

8. Please check out any conference updates, including the opening ceremony and scientific programme on the Conference website indicated above. NO FURTHER INDIVIDUAL EMAILS SHALL BE SENT TO PARTICIPANTS.

Any enquiries, please email: Conference Chairman at <u>esiongtee@gmail.com</u> or Conference Secretariat at <u>secretariat.nsm.conference@gmail.com</u>

20 Feb 2025